

**Town Administrator Report**  
**April 27, 2023**

**Treasurer/Collector Vacancy**

As you know, we have posted the job of Treasurer/Collector on the Town's website and the MMA website. We have recently posted the job on the Massachusetts Collectors and Treasurers Association website and on the Masster Listserve. I also modified the posting to allow for a range of hours per week and salary based on experience and qualifications.

**MUD District/MCO**

Last week, the Town provided MCO with a draft Land Development Agreement and Lease Agreement. It is currently being reviewed by the development team and I expect to hear back from them tomorrow.

**Route 113**

The schedule for paving activities for the Route 113 Improvement Project has been moved up to start tomorrow, Friday morning. We have updated the website posting to reflect this change.

**Digital Equity Grant**

The Town of Dunstable, along with a cohort of other Towns in the region led by the City of Lowell, has been approved to receive a grant through the MassTech Collaborative MBI Municipal Digital Equity Planning Program. The next step in this process is to select a pre-qualified consultant who expressed interest in providing Digital Equity Planning services to Greater Lowell, in alignment with our application.

**Representative Scarsdale Earmark**

We have been notified by Representative Scarsdale that she was able to secure a budget earmark in the amount of \$50,000 to assist the Town in purchasing a new emergency response vehicle for the Fire Chief. I have been in touch with Senator Kennedy's Office to notify them of this and request that they advocate for inclusion in the Senate version of the budget.

**Grange Roadside Clean-up**

This week, town employees participated in the Grange Roadside Clean-Up, picking up litter in the neighborhood of Town Hall. Thanks to all who participated and special thanks to Select Board Members Leah Basbanes and Kieran Meehan for participating.

**Electrical work at the Bandstand**

The electrical contractor, Multiplex Electrical, has started the electrical work at the bandstand. I believe there is some work remaining but it's close to completion.

**IT Management Services Contract**

Our contract with Umbral Technologies expires at the end of the fiscal year. Based on the contract cost, I expect the need to solicit at least 3 quotes, which will require the development of contract specifications. My hope is to have this ready well in advance of the contract expiring.